



EDUCATION  
*r*esponse  
*from* WRIGLEYS

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Fixed price legal support  
for sixth form colleges

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## What is covered by Education Response

Employment Law & HR Support	<ul style="list-style-type: none"><li>• Disciplinary &amp; grievance procedures</li><li>• Sickness absence</li><li>• Performance management</li><li>• Changing terms &amp; conditions</li><li>• Trade union relations</li></ul>
Education Support	<ul style="list-style-type: none"><li>• Governance</li><li>• Admissions &amp; SEND</li><li>• Ofsted inspections framework</li><li>• Support with family &amp; pupil welfare/parental responsibilities issues</li></ul>
Business Support	<ul style="list-style-type: none"><li>• General contracts</li><li>• Procurement</li><li>• Land &amp; Buildings</li><li>• Data Protection &amp; Freedom of Information</li><li>• Company secretarial (resolutions, annual returns, maintaining statutory books, filings with Companies House).</li></ul>

## Features of Education Response **HELPLINE** and Education Response **EXTRA**

- Pay by monthly instalments
- A dedicated solicitor with responsibility for your college
- 24/7 access to an online document library with hundreds of free HR related letters, policies and guidance notes
- A partnership that begins with a visit to your college and continues with regular contact
- An annual strategy visit with the Principal, SLT and/or Chair of Governors
- 2 free places at our annual employment seminar and our Education Briefings
- Free bulletins on employment and education topics
- Networking opportunities with other colleges and education institutions at seminars and social functions

*“...their expert knowledge and experience in the field  
of Education and dealing with Local Authorities and the  
Charity Commission was invaluable.”*

Fylde Coast Academy Trust

# EDUCATION *response* HELPLINE

A helpline for 'day to day' legal issues

For a fixed fee, Education Response **HELPLINE** is an unlimited legal helpline covering all general 'day to day' matters that colleges need instant advice on.

Sixth form college	MAT (up to 3 colleges/schools)	MAT (4 or more colleges/schools)
£125 per month	£240 per month	Please contact us to discuss a price to suit the MAT's requirements

Education Response **HELPLINE** is designed around the daily legal needs of colleges covering employment & HR support, education support and business support.

For a fixed fee starting from £80 per month, Education Response **HELPLINE** is run by qualified and experienced solicitors who are available to help with an unlimited number of legal issues.

Simple	Fixed cost	Value	Partnership	Keep up to date
Call or email us about any legal matter.	Fees are fixed for all 'day to day' issues.*	For matters that are too complex for the helpline, we offer discounted rates with Education Response <b>EXTRA</b> .	All advisers are qualified solicitors and you will be matched with a personal contact at Wrigleys.	Free training places included in addition to our free bulletins.

\*Education Response **HELPLINE** covers up to 30 minutes of advice per legal issue. We have found that this is ample time for the majority of day to day issues.

Some matters such as employment tribunal claims or building works can be too complex to be resolved within 30 minutes. For those occasions, Wrigleys has developed Education Response **EXTRA** that offers discounted rates to colleges for larger, more difficult issues. Please see the back page for more details about Education Response **EXTRA**.

Contact Chris Billington or Sue King to find out more about Education Response on:  
0113 204 1100 or visit [www.wrigleys.co.uk/education](http://www.wrigleys.co.uk/education)



Discounted fee rates for more complex legal matters

## How does Education Response EXTRA work?

Some matters are too complex or uncertain to resolve over a helpline in half an hour and you may need extra support. For those matters Wrigleys offer colleges Education Response EXTRA.

Designed to help you to manage your college's entire annual legal budget, Education Response EXTRA offers the opportunity to purchase a bundle of hours at a discounted rate with the cost spread across the year in monthly instalments.

Education Response EXTRA is available in addition to Education Response HELPLINE or can be purchased separately.

Plan options	EXTRA 6	EXTRA 12	EXTRA 24
No. of hours support included per annum	6 hours	12 hours	24 hours
Monthly Cost	£85	£160	£300
Discount on standard hourly rates	UP TO 20%	UP TO 25%	UP TO 30%

### Tailored to you

If these packages do not fit with the needs of your college or MAT, then please contact us to discuss the type of support that you require.

Contact Chris Billington or Sue King to find out more about Education Response on:  
0113 204 1100 or visit [www.wrigleys.co.uk/education](http://www.wrigleys.co.uk/education)



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All prices exclude VAT and disbursements