



EDUCATION  
*r*esponse  
.....  
*from* WRIGLEYS

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Fixed price legal support  
for schools, academies and MATs  
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## What is covered by *Education Response*

<b>Employment Law &amp; HR Support</b>	<ul style="list-style-type: none"><li>• Disciplinary &amp; grievance procedures</li><li>• Sickness absence</li><li>• Capability</li><li>• Performance management</li><li>• Changing terms &amp; conditions</li><li>• Trade union relations</li></ul>
<b>Education Support</b>	<ul style="list-style-type: none"><li>• School governance</li><li>• Admissions &amp; exclusions</li><li>• SEN</li><li>• Support with family &amp; pupil welfare</li><li>• Support with parental responsibilities issues</li></ul>
<b>Business Support</b>	<ul style="list-style-type: none"><li>• General contracts</li><li>• Procurement</li><li>• Land &amp; Buildings</li><li>• Data Protection &amp; Freedom of Information</li><li>• Company secretarial (resolutions, annual returns, maintaining statutory books, filings with Companies House).</li></ul>

## Features of *Education Response HELPLINE* and *Education Response EXTRA*

- Pay by **monthly, termly or annual instalments**
- A **dedicated solicitor** with responsibility for your school
- 24/7 access to an **online document library** with hundreds of free HR related letters, policies and guidance notes
- A **partnership** that begins with a visit to your school and continues with regular contact
- An **annual strategy visit** with the Head, SLT and/or Chair of Governors
- **2 free places** at our annual employment seminar and our Education Briefings
- **Free bulletins** on employment and education topics
- **Networking** opportunities with other schools at seminars and social functions

*“...their expert knowledge and experience in the field of Education and dealing with Local Authorities and the Charity Commission was invaluable.”*

Fylde Coast Academy Trust

# EDUCATION response HELPLINE

## A helpline for 'day to day' legal issues

For a fixed fee, **Education Response HELPLINE** is an unlimited legal helpline covering general 'day to day' matters that schools need instant advice on.

Primary School	Secondary School	MAT (3-9 schools)	MAT (10+ schools)	MAT (20+ schools)
<b>£80</b> per month	<b>£125</b> per month	<b>£240</b> per month	<b>£320</b> per month	Price on application

**Education Response HELPLINE** is designed around the daily legal needs of schools covering employment & HR support, education support and business support.

For a fixed fee starting from £80 per month, **Education Response HELPLINE** is run by qualified and experienced solicitors who are available to help with an unlimited number of legal issues.

Simple	Fixed cost	Value	Partnership	Keep up to date
Call or email us about any legal matter.	Fees are fixed for all 'day to day' issues.*	For matters that are too complex for the helpline, we offer discounted rates with <b>Education Response EXTRA</b> .	All advisers are qualified solicitors and you will be matched with a personal contact at Wrigleys.	Free training places included in addition to our free bulletins.

\***Education Response HELPLINE** covers up to one hour of advice per legal issue. We have found that this is ample time for most day to day issues.

Some matters such as employment tribunal claims or building works can be too complex to be resolved within one hour. For those occasions, Wrigleys has developed **Education Response EXTRA** that offers discounted rates to schools for larger, more difficult issues. Please see the back page for more details about **Education Response EXTRA**.

Contact **Chris Billington** or **Alacoque Marvin** to find out more about Education Response on:

**0113 244 6100** or visit [www.wrigleys.co.uk/education](http://www.wrigleys.co.uk/education)

Discounted fee rates for more complex legal matters

## How does *Education Response* **EXTRA** work?

Some matters are too complex or uncertain to resolve over a helpline and you may need extra support. For those matters Wrigleys offer schools *Education Response* **EXTRA**.

Designed to help you to manage your school's entire annual legal budget, *Education Response* **EXTRA** offers the opportunity to purchase a bundle of hours at a discounted rate.

*Education Response* **EXTRA** is available in addition to *Education Response* **HELPLINE** or can be purchased separately.

If you use up your hours? Just top up.

Plan options	EXTRA 6	EXTRA 12	EXTRA 24
No. of hours support included per annum	6 hours	12 hours	24 hours
Equivalent to (per month)	<b>£85</b>	<b>£160</b>	<b>£300</b>
Discount on standard hourly rates	<b>UP TO 24%</b>	<b>UP TO 28%</b>	<b>UP TO 33%</b>

**Tailored to you.** If these packages do not fit with the needs of your school or MAT, then please contact us to discuss the type of support that you require.

Contact **Chris Billington** or **Alacoque Marvin** to find out more about *Education Response* on:  
**0113 244 6100** or visit [www.wrigleys.co.uk/education](http://www.wrigleys.co.uk/education)



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